



COMMISSION SPECIAL MEETING AGENDA

Port of Seattle Commission

Tom Albro
Stephanie Bowman
Bill Bryant
John Creighton
Courtney Gregoire

Chief Executive Officer

Tay Yoshitani

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Meeting and Agenda Information:
(206) 787-3210

Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

Date: September 30, 2014

Location: Seattle-Tacoma International Airport
Conference Center at Sea-Tac

ORDER OF BUSINESS

- 12:00 noon** 1. Call to Order
Recess to:
- 1:00 p.m.** 2. Executive Session, if necessary*
Call to Order or reconvene to Open Public Session**
3. Special Orders of Business
4. Unanimous Consent Calendar
5. Public Testimony
6. Division, Corporate, and Commission Action Items
7. Staff Briefings
8. Additional New Business
9. Adjournment

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION* — Pursuant to RCW 42.30.110, if necessary.

3. SPECIAL ORDERS OF BUSINESS

None.

4. UNANIMOUS CONSENT CALENDAR***

- 4a. Approval of the minutes of the regular meeting of August 5, and the special meetings of August 5, 6, 11, and 13. **(no enclosures)**
- 4b. Authorization for the Chief Executive Officer to execute two professional services indefinite delivery, indefinite quantity contracts for Project Management Services in the amount of \$2,500,000 per contract for a total of \$5,000,000. Each contract will have a duration of one year with two one-year options and include a three-year ordering period in support of upcoming capital improvement projects. There is no budget request associated with this authorization. **(memo enclosed)**
- 4c. Authorization for the Chief Executive Officer to execute a Fifth Amendment to the lease with Seaview Boatyard West Inc. at Shilshole Bay Marina to expand the premises by 10,000 square feet and to add two five-year options to renew. **(memo, attachment 1, and attachment 2 enclosed)**
- 4d. Authorization for the Chief Executive Officer to increase the project budget for the Known Crew Member Employee Bypass at Seattle-Tacoma International Airport by \$130,000 for a new total estimated project cost of \$780,000 (CIP #C800576). **(memo enclosed)**
- 4e. Authorization for the Chief Executive Officer to enter into a two year Agreement with the Muckleshoot Indian Tribe to assist with permit concurrence and coordination of Treaty fishing access with cargo and cruise vessels serving Port of Seattle berthing facilities in the Duwamish Waterway, East Waterway, West Waterway, and Elliott Bay. **(memo and attachment enclosed)**

* An Executive Session may be held at any time after the convening time, if necessary.

** Please silence all personal electronic devices during the Public Session.

*** Consent Calendar items are considered routine and are adopted by one motion without discussion. If requested, items may be removed from Consent and considered individually following public testimony.

5. **PUBLIC TESTIMONY** – Public testimony procedures may be found online at www.portseattle.org/About/Commission/Procedures.

6. **DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS**

6a. Authorization for the Chief Executive Officer to execute a contract for Centralized International Support Services in the Federal Inspection Services facility at the Seattle-Tacoma International Airport for up to five years for an estimated amount of \$8,700,000. ([memo](#) enclosed)

6b. Authorization for the Chief Executive Officer to execute design contracts or service directives, perform design, conduct environmental review, prepare necessary permit submittals, and prepare construction bid documents for the replacement of Shilshole Bay Marina restrooms in the amount of \$632,000 of a total estimated project cost of \$5,500,000 (CIP #C800356). ([memo](#) and [presentation](#) enclosed)

6c. Authorization for the Chief Executive Officer to execute the following agreements between the Port and LDC Washington LLC, substantially as drafted: (1) a new 20-year lease with two 10-year extension options and (2) a Termination Agreement and Release. ([memo](#), [attachment 1](#), [attachment 2](#), and [attachment 3](#) enclosed)

7. **STAFF BRIEFINGS**

7a. Briefing on the Port Liability Insurance Renewal for the Policy Year beginning on October 1, 2014. ([memo](#) and [presentation](#) enclosed)

7b. 2014 Second Quarter Capital Improvement Projects Report. ([memo](#), [attachment](#), and [presentation](#) enclosed)

7c. Proposed Workforce Development Strategy Expansion. ([memo](#), [presentation](#), [attachment 1](#), and [attachment 2](#) enclosed)

7d. 2015 Corporate and CDD Budgets Briefing. ([memo](#) and [presentation](#) enclosed)

7e. Airport Dining and Retail Leasing Criteria. ([memo](#) and [presentation](#) enclosed)

8. **ADDITIONAL NEW BUSINESS**

9. **ADJOURNMENT**